##

CWS & Greater Brighton Strategic Planning Board

 Monday 18th January 2016

The Council Chamber

The Shoreham Centre,
Pond Road, Shoreham-by-Sea, West Sussex, BN43 5WU

Minutes

**Attendees**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Cllr Ricky Bower | RB | Arun District Council | Neville Harrison | NH | SDNP |
| Cllr Susan Taylor | ST | Chichester DC | Mike Allgrove | MA | Chichester DC |
| Cllr Bryan Turner | BT | Worthing Borough Council | Ian Moody | IM | Adur and Worthing Councils |
| Chris Lyon | CL  | Horsham DC | Rob Fraser | RF | Brighton & Hove City Council |
| Cllr Andrew MacNaughton | AM | Mid Sussex DC | Claire Tester | CT | Mid Sussex District Council |
| Cllr Gill Mitchell | GM | Brighton & Hove City Council | Liz Hobden | LiH | Brighton & Hove City Council |
| Cllr John Obrian |  | West Sussex County Council | Lucy Seymour-Boundary | L SB | WSCC |
|  |  |  | Julia Dawe | JD | Horsham DC |
| Cllr Tom Jones | TJ | Lewes District Council | Ed Sheath | ES | Lewes District Council |
| Lucy Howard | LuH | South Downs National Park Authority | Caroline Wood | CW | Coastal West Sussex Partnership |

**Apologies**

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| Tim Slaney  | SDNP | James Appleton | A&W Councils |
| Cllr Pat Beresford | Adur District Council | Cllr Claire Vickers | Horsham DC  |
| Darryl Hemmings | West Sussex County Council | Karl Roberts | Arun District Council |
| Andrew Frost | Chichester District Council |  |  |
|  **Guests** |
| Catriona Riddell | Planning Consultant |  |  |

**Welcome and Introductions**

Cllr Bryan Turner welcomed the group and introductions were made.

*Minutes and Matters Arising:*

* The NLP reports had not included Horsham DC and this was still being considered by officers at Horsham DC.
* Place Plans – it was suggested that this agenda item be brought back to the Board in April 16 once the plans had gone through local approval processes
* Ultrafast and superfast Broadband – the opportunity to have a more consistent approach to broadband installations through the planning process should be considered at a future Planning Officer Group meeting.
* Devolution proposals – both the greater Brighton and the 3 Southern Counties had been invited to a challenge session with a Minister on the 14th Jan. Both proposals had been well received. Where possible, a joint approach was being taken particularly around strategic transport planning.

*The Refreshed Local Strategic Statement*

* Catriona presented the final version of the refreshed Local Strategic Statement. This was not a radicle change from the original paper but had been updated to include the extended geography. The LSS also included a combined Monitoring and Delivery Framework which would be essential to demonstrate effective progress.
* Each Local Authority would need to take the refreshed document through their own process for formal sign off ahead of the next Strategic Planning Board meeting in April.
* In April, a paper will be brought to the Board that will set out the options for progressing the work which will consider:

·         Why a full review is needed, together with the scope and nature of the review
·         the timeframe for doing this work with options around project timelines.
·         Initial recommendations on strategic evidence base to support the review
·         Options around governance and working arrangements

Key comments on the Refreshed LSS include:

* The debate on housing needs and numbers often dominate the conversation but the area also needs to protect and make provision for employment space this could be helped by an Article 4 and would be further explored at the Planning Policy Group.
* Minerals and waste is a continuing issue for West Sussex and a consultation is planned for Spring on the WS Minerals and Waste Strategy
* Highways England had still not given any clarity on the type of consultation that it envisages delivering on the A27 which was causing concern for Local Planning Authorities as well as the Highway Authority. **Action** – CW to invite Peter Philips to a future meeting
* The Local Strategic Statement needed to be cognisant and reflect strategic planning needs that were emerging in the Devolution proposals
* There was an interdependency of priorities that needed to be recognised which could be reflected in the Monitoring and Delivery framework
* The National Policy on G&T had recently changed and it was suggested that a sentence should be included in the LSS

BT emphasised that at this final stage of the process it was not envisaged that there would be any major changes to the document.

Individual Cabinet Members would need time to review the LSS but the Officers from the individual Planning Authorities were confident that individual Authorities would be accepting of the report.

It was emphasised that it was the Local Strategic Statement that was being endorsed not the Monitoring and Delivery Framework which itself would be reported back to the Strategic Planning Board on a 6 monthly basis.

**Action** - In terms of the next steps, each LPA should take account of/add the following:

·         to ask each Authority to approve everything in the LSS up to Annex 4 (Monitoring and Delivery Framework) – this should just be noted. The reason is that this is a living document that will be subject to change and update. This approach was agreed at the Board

·         Flag up that this is an interim position and that a report setting out options for a full review to inform the next round of LPs will be considered initially by SPB in April.

*Terms of Reference and Memorandum of Understanding*

There had been no significant changes to the document which would need to be signed ahead of the next meeting in April 16

**Action** – Each Authority to sign the MoU or send an electronic signature to CW

*Local Plan Update*

Each Authority gave a brief update on the position of their Local Plans

*Next Meetings*

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| --- | --- | --- |
| 18th April 2016 | 2.00pm – 4.00pm | The Shoreham Centre, Pond Road, Shoreham |
| 18th July 2016 | 2.00pm – 4.00pm | The Shoreham Centre, Pond Road, Shoreham |
| 17th October 2016 | 2.00pm – 4.00pm | The Gordon Room, Worthing Town Hall |